

AGENDA

Meeting: Overview and Scrutiny Management Committee
Place: Committee Rooms A-C, Monkton Park, Chippenham
Date: Thursday 23 May 2013
Time: 10.30 am

Please direct any enquiries on this Agenda to Stuart Figini, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718376 or email stuart.figini@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Alan Hill	Cllr Jeff Osborn
Cllr Jon Hubbard	Cllr Mark Packard
Cllr Peter Hutton	Cllr Pip Ridout
Cllr Simon Killane	Cllr John Walsh
Cllr Gordon King	Cllr Bridget Wayman
Cllr Jacqui Lay	Cllr Roy While
Cllr Paul Oatway	

Substitutes:

Cllr Glenis Ansell	Cllr Helena McKeown
Cllr Ernie Clark	Cllr John Noeken
Cllr Brian Dalton	Cllr Helen Osborn
Cllr Stewart Dobson	Cllr Ricky Rogers
Cllr Mary Douglas	Cllr Ian Thorn
Cllr Russell Hawker	Cllr Philip Whalley
Cllr George Jeans	

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Membership**

3 **Election of Chairman**

To elect a Chairman for the ensuing year.

4 **Election of Vice-Chairman**

Election of Vice-Chairman for the ensuing year.

5 **Minutes of the Previous Meeting** (*Pages 1 - 6*)

To approve and sign the minutes of the meeting held on 11 April 2013.

6 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 **Chairman's Announcements**

8 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5pm on Wednesday 15 May 2013**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior

to the meeting and made available at the meeting and on the Council's website.

9 The Work of Overview and Scrutiny in the Previous Council (Pages 7 - 18)

To report to the new Overview and Scrutiny Management Committee on ongoing work recommended by the former Management Committee as part of the development of a work programme for the function in the new Council.

A report by the Scrutiny Manager is attached and the Management Committee is asked to approve the recommendations including considering the legacy topics.

10 Scrutiny Induction Event - 16 May 2013

Members will receive a report summarising the induction day in general, the turn-out, key messages from speakers, key approaches for going forward and the results of the exercise where attendees were asked what topics they think Overview & Scrutiny should be focusing on for this council. A report will be circulated.

11 Centre for Public Scrutiny - Annual Conference 2013 (Pages 19 - 22)

On 11 and 12 June 2013 the Centre for Public Scrutiny will hold its annual conference at Local Government House, Westminster. A place has been booked for a Wiltshire Council representative to attend and additional places are currently still available. In the past Wiltshire Council has had both member and officer representation generally from those holding leading positions in the function.

CfPS 2013 is the largest event dedicated to the latest developments in public policy, transparency, scrutiny and accountability, and this year is titled, 'Decide, Design, Deliver: accountable policies, services and outcomes'. Further details including the programme and costs are attached.

The Management Committee is asked to agree one officer place and consider nominating two member representatives to attend the conference either for one or both days.

12 Corporate Peer Challenge

As a part of the Council's commitment to sector-led improvement, arrangements are currently being made to host a peer challenge later this year. Peer challenge is an offer by the Local Government Association to bring a team of senior officers and members from around the country to Wiltshire Council and hear their views on how well prepared they consider the Council to be for the challenges ahead around an agreed theme. The theme is not currently finalised, however it is recognised that this is an ideal opportunity to learn from others and make improvements where they may be required.

The team will be invited to attend as many relevant meetings, committees and

partnerships as possible as a part of the visit and the Overview and Scrutiny Management Committee is considered to be a key committee for inclusion in the timetable.

The committee is currently scheduled for 3 September 2013, three weeks before the visit. It is therefore suggested that Members agree to moving the date to coincide with the challenge between 23 and 26 September 2013.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Date of next meeting**

The next meeting of the Overview & Scrutiny Management Committee will take place at 10:30am on Tuesday 25 June 2013 and will be held in Committee Rooms A-C, Monkton Park Offices, Chippenham.